



Credit Card Authorization Form

Your completion of this authorization form helps us protect you, our valued customer, from credit card fraud. All information entered on this form will be kept strictly confidential within RingCentral.

Please check your requested transaction:

- New account activation from an IP address outside of the United States
- Enabling International calling from your account
- Activating more than two accounts on one credit card
- Activating higher-end auto-purchase amounts
- Raising the Transactions or \$ Amount Limit per month for your account
- Activating Fax Broadcasting in your account
- Other _____

Instructions:

1. Complete all the fields on page 1 of the form, including your signature at the bottom.
2. On page 2 make a copy of the front and back of your credit card and your driver's license or passport.
3. Fax both pages of completed form to **(800) 520-1568** or **(650) 641-2698**. Please note:
 - **Faxes coming in with blocked caller IDs will NOT be processed.**
 - **Do NOT email this form.**
4. RingCentral will receive the fax, and, upon satisfactory review of the information on this form, complete the requested transaction, which can take up to 48 hours to process.

Credit Card Holder and Billing Address:

First Name: _____

Last Name: _____

Address 1: _____

Address 2: _____

City: _____

State: _____

Zip: _____

Country: _____

Contact Phone #: _____

RingCentral Phone#: _____

I, the undersigned, hereby acknowledge and agree to pay all charges from "RINGCENTRAL INC". I understand it is my sole responsibility to monitor the activity on my Credit Card and further agree that, in the case of a dispute, I will resolve the matter directly with RingCentral, Inc.

Authorized Signature of Card Holder

Date



Make a copy of your Credit Card in the spaces below. Use a **light setting** on your copy machine to ensure the card number and name are visible. **Illegible images will not be accepted.**

Note: The Credit Card number below must match the Credit Card number on file in your RingCentral account

Front of Your Credit Card
(Visa/MasterCard/American Express)

Back of Your Credit Card
(Visa/MasterCard/American Express)

PRINT LAST 4 DIGITS of the Credit Card: _____

PRINT CVV No: _____

For VISA and MASTERCARD: The CVV numbers are the 3 digits that appear at the end of the credit card number on the back of your card. For AMEX it's the 4 digit code appearing on the front of the card.

Finally, copy your driver's license or passport into the space below:

Current Driver's License or Passport